

# Memorandum



CITY OF DALLAS

DATE September 29, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – September 28, 2023**

In this week's issue of Taking Care of Business are the following topics:

## **New Information**

- Digital Inclusion Week
- Dallas Public Library Waives Fees for Readers
- City of Dallas Second Chance Hiring Event
- Code kicks off campaign with community cleanup
- Code kicks off campaign with community cleanup

## **Weekly Updates**

- Convention and Event Services Weekly Event Report
- Office of Procurement Services New Opportunities
- Office of Homeless Solutions Update
  - R.E.A.L. Time Rehousing
  - Street Outreach Update
  - Give Responsibly Campaign Outreach Update
  - H.A.R.T/eam Update
- Media Inquiries

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## **NEW INFORMATION**

### **Digital Inclusion Week**

Digital Inclusion Week is an annual event held the first week of October hosted by the National Digital Inclusion Alliance that highlights the digital inclusion movement and raises awareness of digital equity in communities throughout the country. This year's events will occur between October 2 through 6, during which time the City will highlight programs and initiatives that increase awareness and knowledge of the importance of digital equity. For a list of events taking place in Dallas: visit <https://www.dallascitynews.net/city-of-dallas-recognizes-digital-inclusion-week>. English and Spanish graphics are attached for your convenience. Should you have any questions or concerns, please get in touch with Estefania Ramirez, Digital Equity Coordinator, at [estefania.ramirez@dallas.gov](mailto:estefania.ramirez@dallas.gov).

### **Dallas Public Library Waives Fees for Readers**

The Big Read Down, Dallas Public Library's twice-a-year amnesty program, runs October 1 to October 30. Cardholders who owe for lost and damaged material can

“work off” their fees by reading. Every 15 minutes of reading logged counts as \$1 waived. People who don’t have a balance can read to help others. Plus, other online library activities can be completed to earn even more fee forgiveness. Readers can sign up at [dallaslibrary.beanstack.org](http://dallaslibrary.beanstack.org). For more information, contact Director of Libraries Jo Giudice at [maryjo.giudice@dallas.gov](mailto:maryjo.giudice@dallas.gov).

**City of Dallas Second Chance Hiring Event**

The City of Dallas FreshStart Employment Program is hosting a hiring event Thursday September 28<sup>th</sup> from 9:00 AM to 1:00 PM at the J. Erik Jonsson Central Library, 1515 Young St., Dallas, TX 75201.

Should you have any questions, please contact Marcus Stewart, Reentry Workforce Coordinator for the Small Business Center at [marcus.stewart@dallas.gov](mailto:marcus.stewart@dallas.gov) or [freshstartemployment@dallas.gov](mailto:freshstartemployment@dallas.gov).

**WEEKLY UPDATES**

**Convention and Event Services Weekly Event Report**

Each week, Convention and Event Services will provide a report featuring two weeks of upcoming events that are either coordinated with the Office of Special Events or hosted at the Kay Bailey Hutchison Convention Center Dallas. The report highlights the dates, location, and Council District for each event, and is attached for your convenience. Should you have any questions or concerns, please contact Rosa Fleming, Director of Convention and Event Services at [rosa.fleming@dallas.gov](mailto:rosa.fleming@dallas.gov).

**Office of Procurement Services New Opportunities**

The Office of Procurement Services (OPS) is excited to announce the following new contract opportunities. More information can be found on the City’s [electronic bid portal](#):

<b>Opportunity No.</b>	<b>Opportunity Name</b>
CIZ23-PBW-3044	Frankford Road Project - Paving, Illumination and Traffic Signal Improvements
CIZ23-TRN-3041	Traffic Signal Design Professional Engineering Services- Multiple Contracts
BIZ23-00020468	Employee Meal Services Management
BJ23-00021596	Fire Extinguisher and Sprinkler System Maintenance and Repairs
BJ23-00022264	HVAC, Parts, Labor and Repair Services, HVAC Equipment Rental, and Water Treatment Chemicals

DATE September 29, 2023  
SUBJECT **Taking Care of Business – September 28, 2023**  
PAGES **Page 3 of 5**

We are also pleased to share the latest, [Procurement Quarterly](#) listing citywide opportunities for the current quarter (of the fiscal year) and published on the OPS [website](#). The City of Dallas Office of Procurement Services will host in-person and virtual meetings to engage business and non-profit vendors with technical assistance regarding "Doing Business with the City of Dallas". For more information about the City of Dallas Office of Procurement Services or to schedule an appointment, please contact Angela Akins, at [Angela.akins@dallas.gov](mailto:Angela.akins@dallas.gov) or call 972.243.2127

Please be advised that once an opportunity is advertised, it is considered an open procurement until the City Council awards the contract. The Code of Ethics prohibits communication between councilmembers and vendors/ suppliers on open procurements. Should you have any questions, please contact Danielle Thompson, Director of Procurement Services at [Danielle.thompson@dallas.gov](mailto:Danielle.thompson@dallas.gov).

### **Office of Homeless Solutions Updates**

#### **R.E.A.L. Time Rehousing**

The Dallas Real Time Rapid Rehousing (D.R.T.R.R.) team of homeless service providers, co-led by the Office of Homeless Solutions (OHS) and Housing Forward is on track to house over 2,700 unique individuals by 2023. The City and its partners now have a new goal of housing 6,000 unique individuals by 2025 and have rebranded the initiative to reflect the rehousing of those individuals across the expanse of the metroplex to R.E.A.L. Time Rehousing (RTR).

#### **OHS Street Outreach Update**

Outreach is currently targeting several encampments, which will result in closure through the housing of those unsheltered individuals throughout the year. The team will outreach to these sites and meet with various persons experiencing homelessness to assess their needs in preparation for site closure via housing. During this time, the OHS Street Outreach Team will continue to engage with unsheltered residents through normal street outreach, connecting people with the needed resources, such as: getting IDs, working with Community Courts on expunging eligible tickets and offenses from their records, identifying medical needs, and getting them access to the Coordinated Access System (CAS). The RTR Community Dashboard is live and may be found [here](#).

Please see the attached schedule for homeless encampment cleaning the week of September 25 through September 29, 2023. Please note that these will be for debris removal and outreach only. All encampment cleaning requests are being resolved as time and weather allows and are subject to modification in response to special requests by City leadership.

#### **Give Responsibly Campaign Outreach Update**

The Office of Homeless Solutions and Code Compliance work together to promote the Give Responsibly Campaign (GRC). This initiative aims to prevent street charity and illegal solicitation in the community through education and engagement. While providing

DATE September 29, 2023  
SUBJECT **Taking Care of Business – September 28, 2023**  
PAGES **Page 4 of 5**

alternative solutions for our residents experiencing homelessness.

The Office of Homeless Solutions Community Liaison and Code Compliance Neighborhood Code Representatives are partnering to visit businesses in hot spots across all districts. This joint effort aims to address issues related to homelessness and the adverse effects street charity and illegal solicitation have on the community. It will provide education on sustainably supporting those in need while ensuring a safer and more comfortable environment for businesses and their patrons. For more information on the GRC, to request GRC materials, or to request event/meeting presence, please reach out to the OHS Community Liaison, Marci Jackson, at [Marci.Jackson@dallas.gov](mailto:Marci.Jackson@dallas.gov).

### **H.A.R.T/eam Update**

The Homeless Action Response Team (H.A.R.T/eam) is led by the Office of Homeless Solutions (OHS) and encompasses four teams comprised of a core team of the following: Crisis Intervention Team (CIT), Dallas Animal Services (DAS), Dallas Marshals, and Code Compliance (Code). This team is supplemented by Parks and Recreation, Dallas Fire & Rescue, and Public Works as needed. The purpose of H.A.R.T/eam. is to provide a quick response to immediate safety concerns around homeless encampments and hot spots. To report a critical issue regarding an encampment or panhandling, please submit a service request to 311 or the OurDallas smartphone app. For any questions or concerns please reach out to the H.A.R.T. Supervisor, Anthony Virgil, at [Anthony.Virgil@dallas.gov](mailto:Anthony.Virgil@dallas.gov).

The teams are assigned and respond to time-sensitive, critical issues received via 311 and via email which are defined as:

- Issues raised by City Leadership and members of City Council requests
- Issues presenting an immediate safety concern (the presence of firearms, uncontrolled fires, reports of threatening behavior)
- Any issues which would derail the normal street outreach service resolution process
- Panhandling

Please see the attached the H.A.R.T/eam's performance measures for the week of September 18 through September 23, 2023, and the H.A.R.T/eam's encampment resolution schedule for September 25 through September 30, 2023. OHS staff will also send individual H.A.R.T. encampment resolution reports bi-weekly to applicable Districts for a more comprehensive report out on the data outside of the TCB.

OHS continues to urge people who see an encampment to report it via 311 or 311's OurDallas smartphone app to ensure strategic alignment with comprehensive OHS outreach. The OHS Service Request dashboard can be utilized to track the progress of

DATE September 29, 2023  
SUBJECT **Taking Care of Business – September 28, 2023**  
PAGES **Page 5 of 5**

encampment resolution efforts. Please visit the [dashboard](#) and feel free to share this tool with residents. If you have any questions please reach out to Christine Crossley, Director of the Office of Homeless Solutions, at [Christine.Crossley@dallas.gov](mailto:Christine.Crossley@dallas.gov).

### **Media Inquiries**

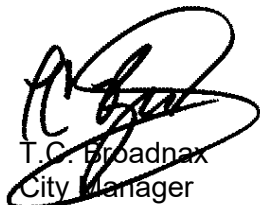
As of Sept. 19, 2023, the Communications, Outreach, and Marketing (COM) Department has received various media inquiries available to view [here](#). For more information, contact Catherine Cuellar, [catherine.cuellar@dallas.gov](mailto:catherine.cuellar@dallas.gov).

### **Dallas Fire-Rescue Media Inquiries**

The following storylines reference the major media inquiries addressed by Dallas Fire-Rescue (DFR) during the period dating from September 19<sup>th</sup> – 25<sup>th</sup>. A more detailed account of the department's responses to those inquiries, and others, can be viewed at [this link](#). Should you have any questions or concerns, please contact Fire Chief, Dominique Artis, at [dominique.artis@dallasfire.gov](mailto:dominique.artis@dallasfire.gov).

- DFR Retiree Still Recovering Two Years After Apartment Explosion
- Two Firefighters and One Civilian Taken to Hospital Following Collision with Rescue
- Arlington Police Officer Killed in Motorcycle Accident
- One Dead Following Motor Pedestrian Accident in West Dallas
- Terminated Firefighter Reinstated by Administrative Law Judge
- Senator John Cornyn and DFR Hosts Roundtable on Fentanyl Crisis
- USPS Mail Truck Catches Fire After Running Over Mattress

Should you have any questions or concerns, please contact Genesis D. Gavino, Chief of Staff.



T.C. Broadnax  
City Manager

c: Tammy Palomino, Interim City Attorney  
Mark Swann, City Auditor  
Billieae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Deputy City Manager  
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Dr. Robert Perez, Assistant City Manager  
Carl Simpson, Assistant City Manager  
Jack Ireland, Chief Financial Officer  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors



Dallas celebrates

# Digital Inclusion Week

Oct. 2 to 6 | #DIW2023

Digital Inclusion  
week

Check here  
for a list  
of activities:  
[bit.ly/DIW23](https://bit.ly/DIW23)





Dallas celebra la

# Semana de la Inclusion Digital

2 al 6 de octubre de 2023 | #DIW2023

Digital Inclusion  
week

Consulta aquí  
la lista de  
actividades:  
[bit.ly/DIW23](https://bit.ly/DIW23)







# FALL

# BIG READ DOWN

OCTOBER 1 THROUGH OCTOBER 30

15 MINUTES OF READING EARNS \$1 IN FEE FORGIVENESS.  
READ DOWN YOUR OWN FEES OR READ FOR OTHERS.

JOIN THE CHALLENGE AT  
[DALLASLIBRARY.BEANSTACK.COM](http://DALLASLIBRARY.BEANSTACK.COM)







# OTONO

## BIG READ DOWN

1 DE OCTUBRE AL 30 DE OCTUBRE

15 MINUTOS DE LECTURA GENERAN \$1 PARA EL  
PERDON DE TARIFAS.

LEA PARA CUBRIR SUS PROPIAS TARIFAS O LEA PARA OTROS.

ÚNASE AL RETO EN  
[DALLASLIBRARY.BEANSTACK.COM](http://DALLASLIBRARY.BEANSTACK.COM)





FreshStart  
**Employment**  
Second Chance

# HIRING EVENT

- Recreation Center Assistant
- Parks Maintenance Worker I and II
- Forestry Worker and more!

Register on Eventbrite:  
[bit.ly/45RnFIH](https://bit.ly/45RnFIH)

Sponsored by



Small  
Business Center

in partnership with



## SAME DAY INTERVIEWS

- *POTENTIAL SAME DAY OFFERS*
- *ONSITE ONBOARDING*

Polish off your resumes and dress to impress!

**Thursday Sept. 28, 2023**  
**9 a.m. to 1 p.m.**

### Dallas Public Library

J. Erik Jonsson Central Library  
City Life, Education, and Work Skills, 6th Floor  
1515 Young St.  
Dallas, TX 75201



*Apply before attending*





Nuevo comienzo  
**Empleo**  
Segunda oportunidad

# EVENTO DE CONTRATACIÓN

- Asistente de Centro de Recreación
- Mantenimiento de parques I y II
- Silvicultor
- y más

Regístrate en Eventbrite:  
[bit.ly/45RnFIH](https://bit.ly/45RnFIH)

Patrocinado por:



City of Dallas

Small  
Business Center

En asociación con:



## ENTREVISTAS EL MISMO DÍA

- *POSIBLES OFERTAS EL MISMO DÍA*
- *INCORPORACIÓN AL INSTANTE*

¡Actualiza tu currículum y viste profesional!

**Jueves, 28 de septiembre de 2023**  
**9 a.m. a 1 p.m.**

### Biblioteca Pública de Dallas

J. Erik Jonsson Central Library  
City Life, Education, and Work Skills, 6º piso  
1515 Young St.  
Dallas, TX 75201



Solicita antes de asistir







**City of Dallas**

**Convention and Event Services  
Weekly Events Report  
September 29, 2023**

<b>Event Type</b>	<b>Name</b>	<b>Dates</b>	<b>Location</b>	<b>District</b>
Special Event	House of Spirits #2 & #3	9/29/2023	4607 Ross Ave.	2
Special Event	Latinadades Kick Off	9/29/2023	2600 Live Oak St.	14
Special Event	Hillcrest High School Homecoming Parade	9/29/2023	9924 Hillcrest Rd.	11
Special Event	Free Food Distribution and Health Fair	9/29/2023	3751 Merrell Rd.	13
Special Event	All School Party	9/29/2023	9800 Preston Rd.	13
Special Event	Oktoberfest Dallas	9/30/2023	8100 Doran Cir.	10
Special Event	All Saints Catholic Community Fall Festival	9/30/2023	5231 Meadowcreek Dr.	12
Special Event	Mockingbird Elementary Carnival	9/30/2023	5828 E. Mockingbird Ln.	14
Special Event	Private Event	9/30/2023	2821 Turtle Creek Blvd.	14
Special Event	Faith on Fire – Worship, Prayer and Street Outreach	9/30/2023	1500 Marilla St.	2
Special Event	Private Event	9/30/2023	2301 Flora St.	14
Special Event	Boss Women in Media	9/30/2023	1601 Main St.	14
Special Event	Southwest Health and Safety Fair	9/30/2023	5606 W. Illinois Ave.	3
Special Event	SITKA Grand Opening Event	9/30/2023	4438 McKinney Ave., Ste. 200	14
Special Event	Moonfire Outdoor Market	10/1/2023	714 W. Davis St.	1
Special Event	Shop Eat Drink Pink	10/5/2023	408 E. Eighth St.	1
Special Event	Private Event	10/6/2023	2540 Walnut Hill Ln.	6
Special Event	Private Event	10/6/2023	555 S. Lamar St.	2
Special Event	Re:Imagine Vacancy - Clarendon Mural Unveiling	10/6/2023	1451 E. Clarendon Dr.	4
Special Event	Pasos por la Vida	10/7/2023	231 N. Marsalis Ave.	1
Special Event	Bryan Adams Homecoming Parade	10/7/2023	2101 Millmar Dr.	2
Special Event	Nuestra Senora del Pilar festival	10/7/2023	4455 W. Illinois Ave.	1
Special Event	Happiest Hour - TX/OU Game Event	10/7/2023	2616 Olive St.	14
Special Event	Dallas Porchfest	10/7/2023	4700 - 4800 Swiss Ave.	2
Special Event	Jackson T. Stephens Cup	10/7/2023	5000 Great Trinity Forest Wy.	8
Special Event	MLK Hispanic Heritage Festival - 2023	10/7/2023	2922 MLK Jr. Blvd.	7
Special Event	Asian Safety and Health Fair - 23 <sup>rd</sup> Annual	10/7/2023	9780 Walnut St.	10
Special Event	Deep Ellum Outdoor Market #19	10/7/2023	100 - 199 N. Crowdus St.	2
Special Event	OB Tailgate	10/8/2023	555 S. Lamar St.	2
Special Event	NRPA - National Recreation and Park Association	10/10/2023	1135 Botham Jean Blvd.	2
Special Event	Tenant Appreciation Event - BOACHELLA	10/11/2023	901 Main St.	14
Special Event	Party in the Park - Olive St Road Closure	10/12/2023	2012 Woodall Rodgers Fwy.	14
Special Event	Paycom Reception	10/12/2023	1601 Main St.	14
Special Event	Bun Pchum Ben	10/13/2023	5701 Crystal Lake Blvd.	3
Special Event	State Fair of Lamplighter Carnival	10/13/2023	11611 Inwood Rd.	13
Special Event	Haunted House #1	10/13/2023	2700 Sylvan Ave.	6
Special Event	School Trunk-or-Treat and Movie Night	10/13/2023	6121 E. Lovers Ln.	10



## KBHCCD Schedule of Events

KBHCC	TASA/TASB Convention 2023	9/29/2023	650 S. Akard St.	2
KBHCC	Wild Dance Intensive	9/30/2023	650 S. Akard St.	2
KBHCC	2023 TML Annual Conference and Exhibition	10/3/2023	650 S. Akard St.	2
KBHCC	Highways US	10/4/2023	650 S. Akard St.	2
KBHCC	NRPA Annual Conference	10/8/2023	650 S. Akard St.	2
KBHCC	Church Facilities Conference & Expo	10/10/2023	650 S. Akard St.	2

**City of Dallas  
Office of Homeless Solutions  
TCB Update – September 29, 2023**

**Encampment Resolution (Cleaning) Schedule  
September 25 – September 29, 2023**

<b>Location</b>	<b>District</b>
4900 Harry Hines	6
3732 W Northwest Hwy	6
6314 E Northwest Hwy	9
4317 Greenville Ave	9
6921 E Northwest Hwy	13
6087 Skillman St	13
6843 Hemlock Ave	13
10809 N Central Expwy	11
TI Blvd & LBJ Ramp	10
1522 N Edgefield Ave	6
11140 N Stemmons Fwy	6
1387 Griffin St	2
1946 East RL Thornton Fwy	2
1401 East RL Thornton Fwy	2
3160 Clover St	

**H.A.R.T. Outreach and Advocacy  
September 18 – September 23, 2023**

<b>Performance Measure</b>	<b>Total</b>
Number of Service Request Closed within 10 days	5
Number of Service Request still open (pending closure)	16
Number of MCC's received for the week	7
Number of Locations Visited	28
Number of Individuals Engaged	148
Number of HMIS Entered	0
Number of Panhandlers Engaged	13



**City of Dallas**  
**Office of Homeless Solutions**  
**TCB Update – September 29, 2023**

**H.A.R.T. Encampment Resolution (Cleaning) Schedule**  
**September 25– September 30, 2023**

<b>Location</b>	<b>District</b>
None scheduled at this time. H.A.R.T. will address MCC's received, revisit area hotspots, and continue to engage individuals.	ALL